

Tyngsborough Sewer Commission
Meeting Minutes
July 28, 2011, 6:00 pm
Location: Tyngsborough Town Hall

Commissioners Attending: Jeff Hannaford, Gerry Foley,

Also attending: Christine Miceli, Administrator; Allen Curseaden, Superintendent; Michael Gilleberto; Rosemary Blacquier (Woodard and Curran); Jon Himlan (Woodard and Curran); Walter Erikson

Call to Order

The meeting was called to order by Jeff Hannaford at 6:10 PM.

Woodard and Curran

IMA Review: W&C is looking for Amendments that are referenced in the Draft from 1995 and 2007. Chris will contact Lowell for copies. Michael will inquire about minutes from any work sessions that have been held.

SRF Application: Applications are due by August 19. W&C recommends putting in for Phase I and II.

Motion by Gerry to have Woodard and Curran file SRF Applications for Phase I and II of the CWMP.

Seconded by Jeff. Motion Approved 2-0-0.

W&C will use current contract of \$5,000 for costs. Rosemary advises that to have a biddable design my 10/15/12, we should begin design process six months prior.

Pre Design: Jon Himlan reviewed his pre design report with the Commission. The commission discusses Phase II flow. Rosemary will contact Town Administrator Michael Gilleberto regarding discussions with Nashua.

The first SDCC meeting is tentatively scheduled for August 11, 2011 at 7:30 pm.

Citizens' Time

Walter Erikson discusses pump station design on Middlesex road with the Commission. The commission discusses a possible credit offset for connection fees in return for the pump station.

Superintendent's Update

The team repaired of two valves at the Elm St station; Continuing maintenance of stations; Allen has discussed Instrument Technician job description with Michael. It must be posted internally prior to posting externally.

Administrator Update

Approval of Minutes: Motion by Gerry to Approve minutes of June 23, 2011 and May 26, 2011. Motion seconded by Jeff. Motion carries 2-0-0

New Business

The possibility of building a new Sewer Garage at the site of the Highway Garage was discussed. It was noted that public procurement laws should be adhered to.

Complaints

None

Old Business

None

Adjournment

A motion to adjourn at 8:30 pm was made by Gerry. The motion was seconded by Jeff. The motion carried 2-0-0.